



Behaviour Policy Addendum Primary  
Addendum for Covid-19 (in line with DfE guidelines)  
27<sup>th</sup> August 2020

This Addendum does not replace Our Lady of Perpetual Succour Behaviour Policy



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## **Our Lady of Lourdes Catholic Multi Academy Trust Mission Statement**

We are a partnership of Catholic schools and our aim is to provide the very best Catholic education for all in our community and so improve life chances through spiritual, academic and social development.

We will achieve this by:

Placing the life and teachings of Jesus Christ at the centre of all that we do.

Following the example of Our Lady of Lourdes by nurturing everyone so that we can all make the most of our God given talents.

Working together so that we can all achieve our full potential, deepen our faith and know that God loves us.

Being an example of healing, compassion and support for the most vulnerable in our society.

***Galatians 5:22-23: "God's Spirit makes us loving, happy, peaceful, patient, kind, good, faithful, gentle, and self-controlled. There is no law against behaving in any of these ways."***



In light of the need for children to behave differently when they return to school, and the new systems Our Lady of Perpetual Succour have put in place to support that, this Addendum supplements the schools Behaviour policy in line with the following government guidelines as pupils begin to return to school following the lifting of Coronavirus lockdown measures.

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

**Pupils' Behaviour both in and out of school is expected to be in line with Our Lady of Perpetual Succour School's current Behaviour policy. This Addendum relates specifically to the current government guidelines for pupils returning to school and may change as Government guidance changes. Failure to follow the measures set out in the Addendum could potentially led to sanctions being imposed in line with the Our Lady of Perpetual Succour Behaviour Policy. We accept that our younger children will need additional help and support from staff to follow these guidelines and, as ever, our staff will be very positive in how they remind younger children of how they can stay safe.**

**1. Altered routines for arrival or departure:**

<i>Year Group</i>	<i>Arrival</i>	<i>Dismissal</i>	<i>Location &amp; way in/out of school building</i>
Nursery	9.00	3.30	Nursery - one way system in and out
Reception	8.30	3.00	KS1 playground. Line up next to gazebo – enter round back of school
1	8.45	3.15	KS1 playground. Line up next to gate – enter through Nursery playground/Y1 door
2	8.45	3.15	KS1 playground. Line up next to gate – enter through Reception door on Nursery playground
3	8.45	3.15	KS1 playground Line up next to gazebo – enter round back of school
4	8.45	3.15	KS2 playground. Line up on basketball court – enter through Y4 door
5	8.55	3.25	KS2 playground. Line up on basketball court – enter through Y4 door
6	8.45	3.15	KS2 playground. Line up on football pitch - enter through Y6 door

- Parents must be prompt when dropping off and collecting children
- Parents must adhere to the 2m markings around school to ensure social distancing.
- Parents are not permitted to enter the school grounds, except for those with children up to and including Y3 who can enter and exit the KS1 playground via the one way system.
- Nursery parents can enter the nursery playground via the one way system.
- Parents who have children in more than 1 year group, please arrive at the earlier start and finish time.



**2. Instructions on hygiene, such as handwashing and sanitising (see Annex A):**

- Pupils will wash their hands on arrival and departure from school.
- Pupils will be taught the appropriate technique for hand washing (see poster Annex A)
- Pupils will be expected to wash their hands before and after going to the toilet.
- Pupils will be instructed to not touch door handles/handrails but use elbows to open doors.
- Hand sanitiser will be provided in all classrooms.
- Soap will be available in all washrooms.

**3. Instructions on who pupils can socialise with at school;**

- Pupils must stay within their own class both in the classroom and at break and lunchtimes.
- Staff will aim to keep pupils 2m apart from other pupils and staff outside their bubble and will issue reminders as necessary.
- DfE guidance recognises that: ***unlike older children and adults, children in the early years cannot be expected to remain 2 metres apart from each other and staff.*** The full DfE guidance on Social Distancing in EYFS can be found through the following weblink:

<https://www.gov.uk/government/publications/preparing-for-the-wider-opening-of-early-years-and-childcare-settings-from-1-june/planning-guide-for-early-years-and-childcare-settings#Section8>

**4. Moving around the school as per specific instructions (for example, one-way systems, out of bounds areas, queuing)**

- Always stay to the left of the corridor
- Maximum of 2 people in the main toilets at one time – ‘stop, knock, wait’ system with 2m distancing signage in corridor for toilet queue
- Classes are to only use their permitted entrance and exit doors
- Children are not to move around school without permission

**5. Expectations about sneezing, coughing, tissues and disposal (‘catch it, bin it, kill it’) and avoiding touching your mouth, nose and eyes with hands (Annex B)**

- Pupils must follow ‘Catch it, Bin it, Kill it’ protocol when sneezing/blowing nose.
  - Pupils must bin any used tissues immediately; bins will be provided in classrooms and around the school to dispose of tissues.
  - Pupils must wash their hands after blowing their nose.
  - Pupils will have tissues available in every classroom and communal area.
  - Pupils must not sneeze in the face of another person; any pupil deliberately sneezing in the face of another pupil or member of staff will encounter sanctions as per the Behaviour policy.
- ‘Catch it Bin it Kill it’** posters to be displayed in classrooms/toilets/staffrooms/outdoors where possible



**6. Tell an adult if you are experiencing symptoms of coronavirus (Annex C; Flow chart if pupils/staff become unwell)**

- Pupils must tell an adult immediately if they have any of the following symptoms:

**Common Symptoms of coronavirus**

- Fever/high temperature
- New continuous cough
- Loss of taste or smell

**Other less common symptoms of coronavirus include:**

- Shortness of breath or difficulty breathing
- Chills
- Muscle pain
- Sore throat
- Persistent runny nose

**Parents must inform school immediately if there are any changes to home/mobile telephone numbers.**

**Sharing any equipment or other items including drinking bottles**

- Pupils must not share equipment outside of their class and will be provided with their own 'regular use' resources such as pencils, rulers etc.
- Pupils must not share water bottles or food.
- Limited resources in Early Years/Y1 e.g. small world will not be shared between classes. All equipment will be wiped down at the end of the day.

**7. Expectations around school & for break times, including where children may or may not play;**

We are asking you to behave differently now you have returned to school so that we keep each other safe and happy. We have new systems and rules to help us all.

- During the school day I will keep within my classroom and keep a social distance as much as I can and avoid close face-to-face contact
- I will walk sensibly around school when given permission, keeping a safe distance from others
- I will follow school instructions on keeping myself clean, such as handwashing
- I will follow the 'catch it, bin it, kill it' message and avoid touching my mouth, nose and eyes with hands
- I will tell an adult if I am feeling unwell
- At playtime and lunchtime, I will eat and play within my class space and only use the equipment provided for me and my class.
- I will always ask permission to go to the toilet at break and lunchtime.
- When using the toilet I will 'stop, knock and wait' before entering. I will wash my hands for 20 seconds after.



- I will keep to the rules agreed by my class. If I am given 'Time-out' I will reflect on my behaviour and make better choices, otherwise I will miss my next playtime.

#### **8. Use of toilet**

- Maximum of 2 people in the main toilets at one time – 'stop, knock, wait' system with 2m distancing signage in corridor for toilet queue (maximum of 2 children waiting)
- Maximum of 2 persons in the toilet at any one time in Nursery, Reception & Y1
- Ensure that pupils wash hands for 20 seconds after they visit the toilet.

#### **9. Rules about coughing or spitting at or towards any other person**

- Pupils must not cough or spit in the face of another person; any pupil deliberately coughing/spitting in the face of another pupil or member of staff will encounter sanctions as per the Behaviour policy.

#### **10. Rules for pupils at home about conduct in relation to remote education**

If pupils are sent home due to an outbreak of covid in school they are expected to:

- Access lessons remotely via zoom
- Complete all work set
- Write appropriate, positive messages on the school blog

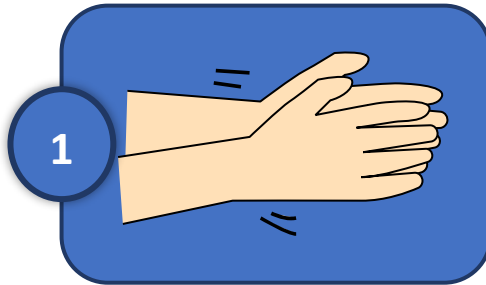
#### **11. Rewards and sanction system where appropriate:**

- See the Our Lady of Perpetual Succour Behaviour policy

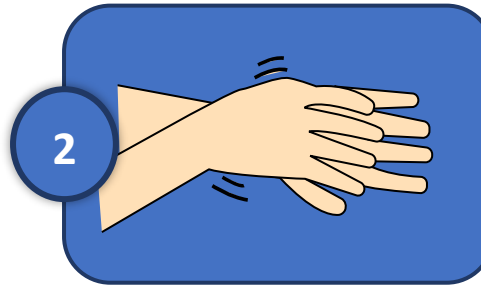
Any changes to the above will be communicated to parents.



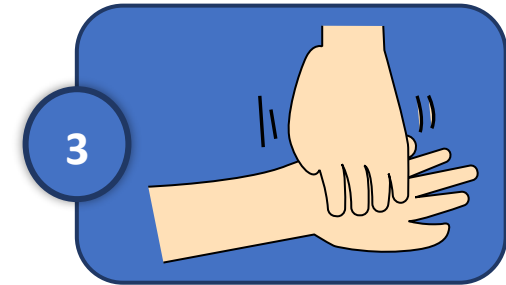
## Annex A: Hand washing Poster



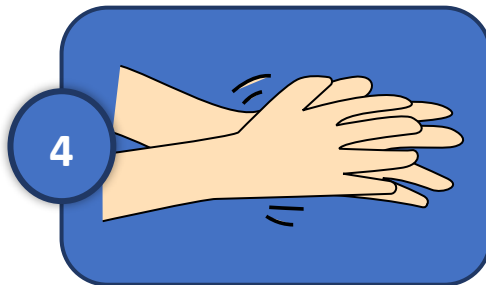
Wet hands with water,  
apply soap and rub hands  
palm-to-palm



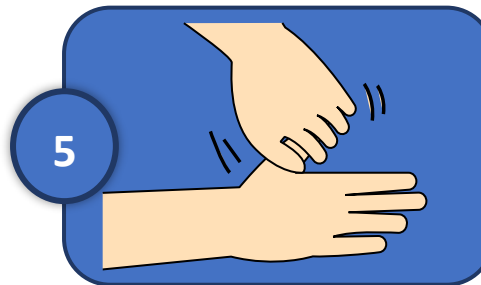
Rub back of each hand  
with opposite palm



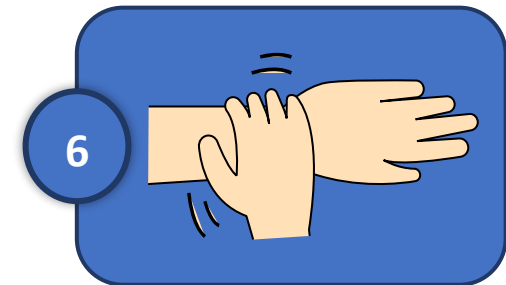
Rub fingertips on opposite  
palms to wash under nails



Rub between fingers



Rub each finger, thumb  
clasped in opposite hand



Rub Wrists





Annex B: Catch it, Bin it, Kill it Poster:

# CATCH IT

Germs spread easily. Always carry tissues and use them to catch your cough or sneeze.



# BIN IT

Germs can live for several hours on tissues. Dispose of your tissue as soon as possible.



# KILL IT

Hands can transfer germs to every surface you touch. Clean your hands as soon as you can.



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